



बारबर्दिया नगरपालिका

BARBARDIYA MUNICIPALITY

नगर कार्यपालिकाको कार्यालय

OFFICE OF THE MUNICIPAL EXECUTIVE

Google Plus Code:
898P+MP Jaynagar



जयनगर, बर्दिया
लुम्बिनी प्रदेश, नेपाल
LUMBINI PROVINCE, NEPAL

स्थानी लेखा नं : २०१३१०१३७
कार्यालय कोड नं : २०१०४५२०४

सिलबन्दी दरभाउपत्र आह्वान सम्बन्धी सूचना

प्रकाशित मिति: २०८३।०६।०१ गते, ने.सं. ११४६ यंलाय्व षष्ठी, बिहिबार

बारबर्दिया नगरपालिकाको मिति २०८३।०५।१० र ११ गते विद्युतीय प्रणाली (e-GP System) बाट देहाय वमोजिमका सिलबन्दी दरभाउपत्र आह्वान भएकोमा श्री सार्वजनिक खरिद अनुगमन कार्यालय, केशरमहल, काठमाडौंको प.सं. सू.प्र.-०८३/०८४, च.नं. MAT/१५२ र मिति २०८३।०५।११ गतेको पत्रबाट सूचना तथा जानकारी प्राप्त हुन आएकोले यस कार्यालयको मिति २०८३।०५।३१ को निर्णयानुसार उक्त विद्युतीय माध्यमबाट आह्वान भएका खरिद प्रक्रिया रद्द गरी हार्डकपी माध्यमबाट खरिद प्रक्रिया आह्वान गरिएको व्यहोरा सर्वैको जानकारीका लागि यो सूचना प्रकाशन गरिएको छ।

साथै इच्छुकहरुले नगरपालिकाको वेवसाइटबाट प्रमाणित गरिएको बिड डकुमेन्ट (दरभाउपत्र सम्बन्धी कागजात) डाउनलोड गरी आवश्यक कागजातहरुसहित मिति २०८३।०६।०८ गते दिउसो १२:०० बजेभित्र पेश गर्न सूचित गरिन्छ।

तपसिल:

Contract ID	Description of Goods/Works	Estimated Amount
11/BMO/SQ/G/2083-84	Procurement and Supply of Essential Medicine and Surgical Items	4.9 million
8/BMO/SQ/G/2083-84	Procurement and Supply of Laboratory Chemicals and Surgical Items	1.9 million
13/BMO/SQ/G/2083-84	Procurement and Supply of Medicine of Health Insurance Program	4.9 million

[Signature]
गौतम भण्डारी

प्रमुख प्रशासकीय अधिकृत

प्रमुख प्रशासकीय अधिकृत

084-404100, 404107 ईमेल: barbardiyamun@gmail.com, info@barbardiyamun.gov.np
वेवसाइट: www.barbardiyamun.gov.np, फेसबुक पेज: https://www.facebook.com/Barbardiyamunicipality/



BIDDING DOCUMENT

For

THE PROCUREMENT OF

Procurement and Supply of Essential Medicine and

Surgical Items (aba 2083/84 ko laagie)

Scaled Quotation (SQ)

Bardiya Municipality, jayanagar bardiya

Issued on: 2026/9/17

Issued to: all eligible bidders.

Invitation for Quotations No.: BMO/SQ/MED/01/2083-84

SQ No.:03

प्रमुख प्रशासकीय अधिकृत

C. R. R. R.

Section I. Invitation for Sealed Quotation

Name of the Office: **Barbardiya Municipality**

Address of the Office: **Jayanagar bardiya**

Invitation for Sealed Quotation for the procurement of **allopathic medicines and medical items.**

Sealed Quotation No: **03**

Date of first Publication: **2026/9/17**

1. The **Barbardiya Municipality jayanagar bardiya** invites sealed quotations from registered Suppliers for the supply, delivery and installation of **allopathic medicines and medical items.**
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of **[Name, location, mailing address, telephone and facsimile numbers and email address of the Purchaser]** or may visit PPMO website **www.bolpatra.gov.np.**
3. A complete set of Bidding Documents may be purchased from the office **Barbardiya Municipality jayanagar bardiya** and the office **Barbardiya Municipality jayanagar bardiya** by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of **NRs. 1000.00** till **2026/9/24 11:00 pm** during office hours.
4. *If electronic bid is allowed, insert the following text/* : "Bidder who chooses to submit their bid electronically may download the bidding documents for e-submission from PPMO's e-GP *insert the name of e-GP system ie* **www.bolpatra.gov.np/egp/**. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following account
Name of the Bank: **Nic asia bank**
Name of Office: **Barbardiya municipality, Jayanagar, bardiya.**
Office Code no. : **801055804**
Office Account no.: **1122052498251007**
Rajaswa (revenue) Shirshak no. : **14229**
5. Sealed bids must be submitted to the office **Barbardiya Municipality jayanagar bardiya** by hand on or before **12:00 pm** on **2026/9/24**. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at **12:15 pm** on **2026/9/24** at the office of **Barbardiya Municipality jayanagar bardiya**. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to 8

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- जयनगर, फर्रुखाबाद



Section II: Instructions to Bidder

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1. Scope of Works	1.1 The Purchaser stated in the BDS for the procurement of Goods as detailed in attached specifications, drawings and the bill of quantities provided herein. The name of Purchaser, name of project and contract identification number of Contracts are provided in the BDS.
2. Eligible Bidder	2.1 This Invitation for Bids is open to all registered Suppliers with eligibility criteria specified in BDS. a) Firm/Company Registration Certificate b) VAT and PAN Registration Certificates c) Tax Clearance Certificate or Evidence of Time Extension or Tax return submission evidence for the Fiscal Year as <i>specified in BDS</i> d) Business registration certificate/licence (if required) e) Power of Attorney to sign the Sealed Quotation f) JV Agreement, or a letter of intent to enter into JV, signed by all legally authorized signatories of all the parties to the existing or intended JV, in case of Sealed Quotation is submitted from JV.Other g) Other Documents as needed as specified in BDS 2.2 A bidder declared blacklisted and ineligible by the GoN, Public Procurement Monitoring Office (PPMO), by a competent authority under the prevailing law for failure to repay loan disbursed by bank or financial institution, and/or the DP in case of DP funded project, shall be ineligible to bid for a contract during the period of time determined by the GoN, PPMO, the competent authority and/or the DP.
3. One Quotation per Bidder	3.1 Each Bidder shall submit only one quotation, A Bidder who submits more than one quotation shall cause all the quotations with the Bidder's participation to be disqualified.
4. Cost of Bidding	4.1 The Bidder shall bear all costs associated with the preparation and submission of his Quotation and the Purchaser shall in no case be liable for those costs.
5. Site Visit	5.1 The Bidder at his own cost, responsibility and risk may visit the site of the supply, delivery or installation of Goods and acquire all necessary information for preparing the bid and entering into a contract for the procurement of Goods.
6. Content of Quotation Form	6.1 The Quotation Form comprise the sections listed below: 1. Section I: Invitation for Sealed Quotation (SQ) 2. Section II: Instructions to Bidders



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	3. Section III: Bid Data Sheet 4. Section IV Quotation Form and Price Schedule 5. Section V: Schedule of Requirements 6. Section VI: General Conditions of Contract (GCC) 7. Section VII: Special Conditions of Contract 8. Section VIII: Contract Form
7. Clarification	7.1 A prospective Supplier/Bidder may obtain clarification on the Quotation Form from the the Purchaser on or before 5 days prior to the deadline for submission of Quotation.
8. Language of Quotation	8.1 All documents relating to the Quotation shall be in English or in Nepali.
9. Documents Comprising Quotation	9.1 The Quotation by the Bidder shall comprise the following: - Quotation Form and Price Schedules - Bid Security - Schedule of Requirements - Eligibility Information as per BDS 2.1 - Power of Attorney of Bid Signatory and The Quotation form and price schedules must be completed without any alterations to the text, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested
10. Quotation Prices	10.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total price in Nepali Rupees for all items of the goods to be supplied under the contract. 10.2 All duties, taxes and other levies payable by the Bidder under the contract shall be included in the rates, prices and total Bid Price submitted by the Bidder. 10.3 Price quoted by the Bidder shall remain fixed and valid until completion of the Contract Performance and will not be subject to variation in any account.
11. Quotation Validity	11.1 The Sealed Quotation shall remain valid for the period of 45 days after opening of the quotation. A bid valid for a shorter period shall be rejected by the Purchaser as nonresponsive. In the case of electronic submission, if any technical issue arises in the handling of the e-GP system, the PPMO may extend the deadline for submission. However, the validity period of the quotation shall still be counted from the original submission deadline. The sealed quotation valid for a shorter period shall be rejected by the



	Employer as non-responsive
12. Quotation/Bid Security	12.1 The Bidder shall furnish as part of its Sealed Quotation, in original form, a bid security as specified in the BDS. In case of e-submission of Quotation, the Bidder shall upload scanned copy of Bid security letter at the time of electronic submission of the Sealed Quotation. The Bidder accepts that the scanned copy of the Bid security shall, for all purposes, be equal to the original. The details of original Bid Security and the scanned copy submitted with e-Sealed Quotation should be the same otherwise the Sealed Quotation shall be non-responsive. 12.2 The Bid Security shall be, at the Bidder's option, in any of the following forms: (a) an unconditional bank guarantee from Commercial Bank or Financial Institution eligible to issue Bank Guarantee as per prevailing Law or; (b) a cash deposit voucher in the Purchaser's Account as specified in the BDS In the case of a bank guarantee, the Bid Security shall be submitted either using the Bid Security Form included in Section III (Bidding Forms) or in another Form acceptable to the Purchaser. The form must include the complete name of the Bidder. The Bid security shall be valid for minimum thirty (30) days beyond the original validity period of the bid. The Bid security valid for shorter period shall be rejected. 12.3 Any Sealed Quotation not accompanied by an enforceable and substantially compliant bid security, shall be rejected by the Purchaser as non-responsive. In case of e-Submission, if the scanned copy of an acceptable Bid Security letter is not uploaded with the electronic Bid, then Bid shall be rejected. 12.4 The Bid security shall be forfeited if: (a) a Bidder requests for withdrawal or modification during the period of bid validity specified by the Bidder on the Letter of Bid, after Sealed Quotation submission deadline. (b) a Bidder changes the prices or substance of the Sealed Quotation while providing information; (c) a Bidder involves in fraud and corruption pursuant to clause ITB 26; (d) the successful Bidder fails to: (i) furnish a performance security in accordance with clause ITB 25; (ii) sign the Contract in accordance within the period stipulated in Letter of Award; or (iii) accept the correction of arithmetical errors pursuant to clause ITB 19.1 (iv) fails to provide the clarification of its Quotation by the date and time set in the Purchaser's request for clarification 12.5 The purchaser shall return the bid securities except those that are to be forfeited as per ITB 12.4 to the respective bidders within three (3) days after the successful bidder has furnished the required performance security and signed the Contract Agreement pursuant, to ITB 25.1 and ITB 24.2.

13. Format and Signing of Quotations	13.1 The Quotation shall be typed or written in indelible ink and shall be signed by an authorized person. Any entries or amendments including alternations, additions or corrections made shall be initialled by the same authorized person.
14. Sealing and Marking of Quotations	14.1 Bidders may submit their bids by manually or by electronically, when so specified in the BDS. Procedures for submission, sealing and marking are as follows: Bidders submitting bids by manually. The Bidder shall submit his bid in sealed envelopes. The envelope shall be addressed to the Purchaser as specified in the BDS and shall bear the name and identification number of the Sealed quotation. 14.2 Bidders submitting Bids electronically shall follow the electronic bid submission procedure specified in the BDS
15. Deadline for Submission of Quotations	15.1 Quotations shall be delivered to the Purchaser at the address of submitted electronically no later than the time and date specified in the BDS.
16. Late Quotation	16.1 Any Quotation received by the Purchaser after the deadline shall not be accepted and shall be returned unopened to the Bidder upon request.
17. Modification And Withdrawal	17.1 Sealed Quotations once submitted shall not be withdrawn or modified.
18. Bid Opening	18.1 The Purchaser shall open the Quotations in the presence of the Bidders' representatives who choose to attend at the time and in the place as specified in the BDS 18.2 The Purchaser shall prepare and provide minutes of the opening including the information disclosed to those present.
19. Process to be Confidential	19.1 Information relating to the examination, evaluation and comparison of Quotations and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced. Any efforts by the Bidder to influence the Purchaser in the Quotation evaluation, comparison or contract award decisions may result in rejection of Bidder's quotation.
20. Examination of Quotations	20.1 Prior to the detailed evaluation of Quotations, the Purchaser shall determine whether each Quotation (a) meets the eligibility criteria defined in Clause 2; (b) has been properly signed by the authorized person;

	(c) is accompanied by the required securities; and (d) is substantially responsive to the requirements of the Bidding documents.
21. Evaluation and Comparison of Quotations	21.1 In evaluating the Quotations, the Purchaser shall determine for each Sealed Quotation the evaluated Quotation Price by adjusting any corrections for errors. Quotations shall be checked by the Purchaser for any arithmetic errors. Errors shall be corrected by the Purchaser as follows: (a) only for unit price Contracts, if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected; (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and (c) If there is a discrepancy between the Quotation price in the Summary of Price Schedule and the Quotation amount in item (c) of the Letter of Quotation, the price in the Summary of Price Schedule will prevail and the Quotation amount in item (c) of the Letter of Quotation will be corrected. (d) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a), (b) and (c) above. 21.2 In case of e-submission of bid, upon notification from the Purchaser, the bidder shall also submit the original of documents comprising the Sealed Quotation as per ITB 9 for verification of submitted documents for acceptance of the e-submitted bid. If a Bidder does not provide original of document of its Sealed Quotation by the date and time set in the Purchaser's request for clarification, its bid may be rejected. 21.3 If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its Quotation security shall be forfeited. 21.4 In Case, a corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such bidder's bid shall be excluded from the evaluation, if public entity receives instruction from Government of Nepal.
22. Award of Contract	22.1 The Purchaser shall decide the award of the contract to the Bidder whose Quotation is within the approved estimate and who has offered the lowest evaluated Price within Quotation validity period provided that such Bidder has been determined to be eligible in accordance with the provisions of Clauses 2.



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	22.2 In case of a corruption case is being filed for court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such bidder's bid shall be excluded from the evaluation, if public entity receives instruction from Government of Nepal.
23. Purchaser's Right to Accept or Reject	23.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all sealed quotations at any time prior to contract award, without thereby incurring any liability to Bidders. In case of annulment, all sealed quotations submitted and specifically, Sealed Quotation securities, shall be promptly returned to the Bidders.
	23.2 The purchaser shall give notice of the rejection of sealed quotations or the cancellation of the procurement proceedings pursuant to ITB 23.1, along with the reasons for such rejection or cancellation, to all bidders participating in the sealed quotation.
	23.3 Where any bidder requests, within thirty (30) days of the communication of the notice pursuant to ITB 23.2, the grounds for the rejection of all sealed quotations or the cancellation of the procurement proceedings, the public entity shall provide such information to that bidder.
24. Notification of Award and Signing of Agreement	24.1 The Bidder whose bid is accepted and all other participating bidders shall be notified of the award by the Purchaser. 24.2 The notification (hereafter called the "Letter of Acceptance") to the successful Bidder shall state the sum that the Purchaser shall pay the Bidder in the execution and completion of the contract. Within 7 days of receipt of the Letter of Acceptance, the successful Bidder shall deliver the Performance Security pursuant ITB25 and sign the Agreement. 24.3 Inability of the Bidder to make an Agreement within the above stated period shall result in the forfeiture of the Bidder's Quotation Security and, upon which the Contract shall then be awarded to the next successive successful Bidder.
25. Performance Security	25.1 Within seven (7) days of the receipt of Letter of Acceptance from the Purchaser, the successful Bidder shall furnish the performance security in an amount in NPR equal to 5% of Bid Price (without VAT but including PS) from Commercial Bank or Financial Institution eligible to issue Bank Guarantee as per prevailing Law in accordance with the conditions of Contract using Sample Form for the Performance Security included in Section VIII (Contract Forms), or another form acceptable to the Purchaser. 25.2 Failure of the successful Bidder to submit the Performance Security pursuant to ITB 25.1, engaged in corrupt or fraudulent practices

	pursuant to ITB 26.1 of failure to sign the Contract Agreement shall constitute sufficient grounds for the annulment of the award and forfeiture of the Scaled Quotation security.
26. Corrupt or Fraudulent Practices	26.1 The Purchaser shall reject a bid for award if it determines that the Bidder recommended for award of contract has engaged in corrupt or fraudulent practices in competing for the contract in question. 26.2 In Case, a corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such bidder's bid shall be excluded from the evaluation, if public entity receives instruction from Government of Nepal.
27. Conduct of Bidders	27.1 The Bidder shall be responsible to fulfil his obligations as per the requirement of the Contract Agreement, Bidding documents, GoN's Procurement Act and Regulations. 27.2 The Bidder shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement: a) give or propose improper inducement directly or indirectly, b) distortion or misrepresentation of facts c) engaging or being involved in corrupt or fraudulent practice d) interference in participation of other prospective bidders. e) coercion or threatening directly or indirectly to cause harm to the person or the property of any person to be involved in the procurement proceedings, f) collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price. 27.3 contacting the Purchaser with an intention to influence the Purchaser with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract
28. Blacklisting Bidder	28.1 Without prejudice to any other right of the Purchaser under this Contract, GoN, Public Procurement Monitoring Office may blacklist a bidder for his conduct up to three years on the following grounds and seriousness of the act committed by the bidder: a) if it is proved that the bidder committed acts pursuant to the Sub-Clause ITB 27.2, b) if it is proved later that the bidder/Supplier had committed substantial defect in implementation of the contract or had not substantially fulfilled his obligations under the contract or the completed work is not of the specified quality as per the contract,



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	c) if convicted by a court of law in a criminal offence which disqualifies the bidder from participating in the contract. d) if it is proved that the contract agreement signed by the bidder was based on false or misrepresentation of bidder's qualification information, e) Inability of the bidder signing the contract agreement, once the letter of acceptance to the successful bidder has been provided by the Purchaser, (f) a Bidder requests for withdrawal or modification of its quotation: (i) after the Bid Submission deadline and during the period of validity specified by the Bidder on the Letter of quotation, in case of electronic submission; (ii) from the period twenty-four hours prior to quotation submission deadline up to the period of quotation validity specified by the Bidder on the Letter of quotation, in case of hard copy submission. (g) if the bidder does not provide clarifications of its sealed quotation by the date and time set in the Employer's request for clarification as per ITB 21.2. (h) a Bidder changes the prices or substance of the sealed quotation while providing information pursuant to ITB 21.2. 28.2 A bidder declared blacklisted and ineligible by the GoN, Public Procurement Monitoring Office (PPMO), by a competent authority under the prevailing law for failure to repay a loan disbursed by a bank or financial institution, and/or the DP in case of DP funded project, shall be ineligible to bid for a contract during the period of time determined by the GoN, PPMO, the competent authority and/or the DP.
29. Publication of contract award notice	29.1 Within three days of contract signing, the Public Entity shall publish a notice on the contract award with following information: in its notice board as well as shall manage to publish the notice on the notice board of <i>District Coordination Committee, District Administration Office, Provincial Treasury and Controller Office and District Treasury and Controller Office</i>. Such notice shall also be posted in its website and PPMO's website. a. Name of the procurement, b. IFB number, c. date and name of newspaper published the IFB notice, d. name of the successful Bidder, and the contract price. 29.2 The Purchaser shall promptly respond in writing to any unsuccessful Bidder who, within thirty days from the date of publication of contract award notice in accordance with ITB 29.1, requests in writing the grounds on which its bid was not selected.
30. Provision of	30.1 If any provision of this document are inconsistent with Public Procurement Act (PPA), 2063 or Public Procurement Regulations

**PPA and PPR**

(PPR), 2064, the provision of this document shall be void to the extent of such inconsistency and the provision of PPA and PPR shall prevail.

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SECTION - III

Bid Data Sheet



ITB 1	The scope of Supply is: <u>allopathic medicines and medical items.</u> The number of the Invitation for Scaled Quotation (SQ) is : BMO/SQ/MED/01/2083-84 The Purchaser is: <u>Barbardiya Municipality,jayanagar bardiya</u> The name of the Project is: <u>Procurement and Supply of Essential Medicine and Surgical Items (aaba 2083/84 ko laagie)</u>
ITB 2.1	All Bidders shall submit following documents as pre- requisites for eligibility: 1. Tax Clearance Certificate or Evidence of Time Extension or Tax return submission evidence for the F/Y <u>2082-83</u> 2. Business registration certificate/Licence 3. <u>पंजीकृत व्यवसाय प्रमाणपत्र</u>
ITB 12.1	The Bidder shall furnish a bid security, from Commercial Bank or Financial Institution eligible to issue Bank Guarantee as per prevailing Law with a minimum of NPR <u>1000000.00</u> which shall be valid for 30 days beyond the validity period of the bid.
ITB 12.2 (b)	Cash Deposit Account for Bid Security: Bank Name: Bank Address: Account holder's Name: Account Number:
ITB 14.1	Bidders shall have the option of submitting their bids.....<u>insert one option:</u> <i>option 1: "by electronic only"</i> <i>option 2: "by electronic or by mail/ by hand / by courier"</i> <i>Option 3: "by mail / by hand / by courier".</i> Electronic submission procedure shall be : <i>Insert electronic submission procedure if electronic submission is allowed</i> "Bidders shall follow the electronic bid submission procedures specified below: i. The bidder is required to register in the e-GP system https://www.bolpatra.gov.np/egp following the procedure specified in e-GP guideline. ii. Interested bidders may either purchase the bidding document from the Purchaser's office as specified in the BDS or may download the from e-GP system. iii. The registered bidders need to maintain their profile data required during



preparation of bids

- iv. In order to submit their bids electronically the cost of the bidding document shall be deposited in the account specified in IFQ. In addition, electronic scanned copy (.pdf format) of the bank deposit voucher/cash receipt should also be submitted along with the bid.
- v. The bidder can prepare the their bids using data and documents maintained in bidder's profile and forms/format provided in Sealed Quotation Document by Purchaser. The bidder may submit bids as a single entity or as a joint venture. The bidder submitting bid in joint venture shall have to upload joint venture agreement along with partner(s) **Bolpatra ID** provided during bidder's registration.
- vi. Bidders (all partners in case of JV) should update their profile data and documents required during preparation and submission of their bids.
- vii. In case of bid submission in JV, the consent of the partners shall be obtained through the confirmation link sent to the registered email address and the partners shall have to acknowledge their confirmation.
- The required forms and documents shall be part of technical bids.

No.	Document	Requirement	Remarks
1	Letter of Quotation	Mandatory	PDF
2	Quotation Security/Bank Guarantee	Mandatory	PDF
3	Company registration	Mandatory	PDF
4	Business registration certificate/Licence	Mandatory	PDF
5	VAT registration	Mandatory	PDF
6	Tax clearances certificate or evidence of tax return submission for the F/Y 2082-83	Mandatory	PDF
7	□□□□□ □□□□□□□□□□ □□□□□□□□□□ □□□□□	Mandatory	PDF
8	Power of Attorney of Bid signatory	Mandatory	PDF
9	Completed Price Schedule	Mandatory	PDF
10	Bank Voucher for cost of bid document	Mandatory	PDF
11	Joint venture agreement/intent of JV	Mandatory in case of JV Bids Only	PDF
12	Additional documents specified in Bidding Document (any other required documents, which is not against the provision of Procurement Act/Regulation/Directives and Standard	If applicable	PDF

Section II, Instructions to Bidders



	Bidding Document Issued by PPMO)
	<u>Note:</u> a) <i>The documents specified as "Mandatory" should be included in e-submission and non-submission of the documents shall be considered as non-responsive bid.</i> viii. After providing all the details and documents, bid response documents will be generated from the system. Bidders are advised to download and verify the response documents prior to bid submission. ix. For verifying the authentic user, the system will send one time password in the registered email address of the bidder. System will validate the OTP and allow bidder to submit their bid. x. Once Quotation is submitted, bidders won't able to modify/withdrawal their bid. xi. The Bidder/Quotation shall meet the following requirements and conditions for e submission of bids; The e-submitted Quotations must be readable through PDF reader. The facility for submission of Quotation electronically through e-submission is to promote transparency, non-discrimination, equality of access, and open competition in the bidding process. The Bidders are fully responsible to use the e-submission facility properly in e-GP system as per specified procedures and in no case the Purchaser shall be held liable for Bidder's inability to use this facility. When a bidder submits electronic bid through the PPMO e-GP portal, it is assumed that the bidder has prepared the bid by studying and examining the complete set of the Bidding documents including specifications, drawings and conditions of contract."
ITB 15	The deadline for Sealed Quotation submission is: Date:[Insert last date for Sealed Quotation Submission] Time :[Insert last time for Sealed Quotation Submission] Address:[Insert Address of the Sealed Quotation Submission]
ITB 18	The Sealed Quotation opening shall take place at : Address :[Insert Address of the Sealed Quotation Opening] Date:.....[Insert date of Sealed Quotation Opening] Time :[Insert time for Sealed Quotation Opening] <i>[Insert time that is immediately after submission deadline]</i> i) e-GP system allows to download the Sealed Quotation response document only after bid opening date and time are met. Simultaneous login of two members of the opening committee is required for bid opening. The Purchaser shall conduct the opening of bid at the address on the same date and time as specified in bidding document in the presence of Bidders' representatives who choose

Section II. Instructions to Bidders



नगरपालिका कार्यालय
नगर कार्यपालिका कार्यालय
नगर कार्यपालिका कार्यालय
नगर कार्यपालिका कार्यालय

[Signature]

to attend.

प्रमुख प्रशासकीय अधिकृत



Section IV. Quotation Form and Price Schedule

1. Quotation and Price Schedules

Date _____

To: *[name and address of the Purchaser]*

Gentlemen and/or Ladies:

Having examined the Sealed Quotation (SQ) documents, we the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said SQ documents for the sum of *[total amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule Prices attached herewith and made part of this SQ.

The discounts offered and the methodology for their application for subject contract are **[insert discount percentage]** of quoted amount.

We undertake, if our SQ is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our SQ is accepted, we will obtain the guarantee of a bank in a sum equivalent to the amount as stated in ITB Clause 25 for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this SQ for a Period of **45** days from the date fixed for SQ opening it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We understand that this SQ, together with your written acceptance thereof included in your notification award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.

We declare that we are not ineligible to participate in the procurement proceedings; have no conflict of interest in the proposed procurement proceedings and have not been punished for a profession or business related offense.

We understand that you are not bound to accept the lowest evaluated SQ or any other SQ that you may receive.

Dated this _____ day of _____ 20____.

[signature] [in the capacity of]

Duly authorized to sign SQ for and on behalf of _____



2. Bidder's Information Form

[The Bidder shall fill in this Form. No alterations to its format shall be permitted and no substitutions shall be accepted. In case of joint venture, each partner shall fill the information in separate form.]

1.	Bidder's Legal Name	
2	Bidder's Address:	
3	Bidder's Country of Registration:	
4.	Bidder's Year of Registration:	
5.	Bidder's Legal Address in Country of Registration	
6.	Bidder's Authorized Representative Information: Name: Address: Telephone/Fax numbers: Email Address:	
7	Bidder's Telephone/Fax numbers:	
8	Bidder's Email Address:	
	Attached are copies of the following original documents. ☐ 1. Firm Registration Certificate ☐ 2. Authorization to represent the firm	



4. Bid Security

Bank's Name, and Address of Issuing Branch or Office

(On Letter head of the Commercial Bank or Financial Institution eligible to issue Bank Guarantee as prevailing Law)

Beneficiary: name and address of Employer.

Date:

Bid Security No.:

We have been informed that [insert name of the Bidder] (hereinafter called "the Bidder") intend to submit its bid (hereinafter called "the Bid") to you for the execution of name of Contract under Invitation for Bids No. ("the IFB").

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee

At the request of the Bidder, we, name of Bank. hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of. . . amount in full (amount in words) upon receipt by us of your demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligations under the bid conditions, because the Bidder:

- has withdrawn or modifies its Bid during the period of bid validity specified by the Bidder in the Form of Bid; or
- does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Agreement, or (ii) fails or refuses to furnish the performance security in accordance with the ITB.
- is involved in fraud and corruption in accordance with the ITB

This guarantee will remain in force up to and including the date number days after the deadline for submission of Bids as such deadline is stated in the instructions to Bidders or as it may be extended by the Employer, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of the guarantee should reach the Bank not later than the above date.

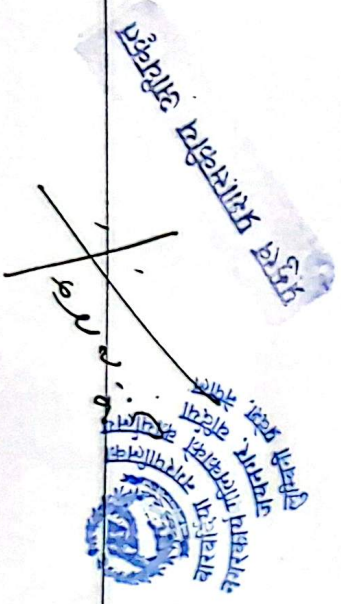
This Bank guarantee shall not be withdrawn or released merely upon return of the original guarantee by the Bidder unless notified by you for the release of the guarantee.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 758.

Bank's seal and authorized signature(s) ...

Note:

The bid security of has been counter guaranteed by the Bank on (Applicable for Bid Security of Foreign Banks).





Section VI: General Conditions of Contract

1. Definitions	1.1 In this contract, the following terms shall be interpreted as indicated: a. "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein; b. "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation; c. "The Goods" means Equipment and related Accessories and spare parts or any other materials which the Supplier is required to supply to the Purchaser under the contract; d. "Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation commissioning and the operational and maintenance training of the supplied equipment. e. "The Purchaser" means the procuring entity purchasing the goods; f. "The Supplier" means the organization supplying the goods and services under this contract.
2. Technical Specification	2.1 The goods supplied under this contract shall confirm to the standards mentioned in the Technical Specification.
3. Patent Right	3.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of goods or any part thereof in the Purchaser's country.
4. Performance Security	4.1 Within seven days (7) of receipt of award of contract from the Purchaser the successful Bidder shall furnish the performance security in the Performance Security Form provided in the Bidding Documents for the due performance of the Contract in the amounts specified in the SCC. 4.2 Failure of the successful Supplier to comply with the requirement of Sub-clause 4.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Purchaser may make the award to the next lowest Supplier or call for new sealed quotations. 4.3 The Performance Security shall be forfeited for any loss resulting from the Supplier's failure to complete its obligations under the Contract. 4.4 The validity of Performance Security shall be the sum of delivery period warranty period from the date of the issue of final acceptance certificate to the Supplier and additional one month. 4.5 The performance security shall be released within 30 days of completion of warranty period and upon submission of claim by the Supplier.
5. Inspection and	5.1 The Purchaser or its Representative shall have the right to inspect and/or



Tests	test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to the Purchaser's premises 5.2 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser.
6. Packing	6.1 The Supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transmit to their final destination as indicated in the contract. 6.2 The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. 6.3 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided in accordance with international standard and practice.
7. Delivery of Goods	7.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in its Schedule of Requirements.
8. Insurance	8.1 The goods supplied under the contract shall be fully insured in the currency of the Sealed Quotation price against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.
9. Warranty	9.1 The Supplier warrants that all the goods supplied under the contract shall fully comply with the specification laid down in the contract. 9.2 Unless otherwise specified in the SCC, the warranty shall remain valid for one year after the goods have been delivered to the final destination indicated in the contract, and accepted by the Purchaser after installation and commissioning of equipment by the Supplier. 9.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty. 9.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, replace the defective goods without cost to the Purchaser. The Supplier will be entitled to remove, at its own risk and cost, the defective goods.
10. Payment	10.1 Payment shall be made in the Nepalese currency as specified in the SCC 10.2 Payment of the goods shall be made after the delivery and installation and commissioning of goods (if applicable) to the satisfaction of the Purchaser.
11. Prices	11.1 Prices charged by the Supplier for goods delivered under the contract shall

	not vary from the prices quoted by the Supplier in its sealed quotation. सिन्धुपाल्चोक जिल्ला प्रशासनिक कार्यालय सिन्धुपाल्चोक जिल्ला प्रशासनिक कार्यालय सिन्धुपाल्चोक जिल्ला प्रशासनिक कार्यालय
12. Change Order	12.1 Where the Purchaser desires to make changes in Schedule Requirement, it shall not exceed more than 15 percent.
13. Liquidated Damages	13.1 If the Supplier fails to deliver any or all of the goods within the time period specified in the contract, the Purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, a liquidated damages, a sum equivalent to 0.05 percent of the contract price of delayed goods for each day of delay until actual delivery, up to a maximum deduction of 10 percent of the delayed goods' contract price. Once the maximum is reached, the Purchaser may consider termination of the contract.
14. Resolution of Disputes	14.1 If any dispute or difference of any kind whatsoever shall arise between the Purchaser and the Supplier in connection with or arising out of the Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. 14.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and an arbitration in respect of this matter may be commenced unless such notice is given. 14.2.1 Any dispute or difference in respect of such a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. 14.2.2 Arbitration proceedings shall be conducted in accordance with in accordance with the rules of Nepal Council of Arbitration (NEPCA). 14.3 Notwithstanding any reference to arbitration herein, a. the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and b. the Purchaser shall pay the Supplier any monies due the Supplier.
15. Governing Language	15.1 The Governing Language shall be: Nepali or English.
16. Applicable Law	16.1 The applicable law shall be Laws of Nepal.

17. Notices	17.1 Any Notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the SCC. The term "in writing" means communicated in written form and delivered against receipt through e-GP system or e-mail or fax or courier. 17.2 A Notice shall be effective when delivered or on the Notice's effective date, whichever is later.
18. Taxes and Duties	18.1 The Supplier shall be entirely responsible for all taxes, duties, licence fees and other such levies imposed by the GON.
19. Operation, Maintenance and Spare-parts Manuals	19.1 The successful Supplier shall supply manufacturer's operation, maintenance and spare-part manuals of the goods (Equipment) as specified in SCC.
20. Conduct of Suppliers	20.1 The Supplier shall be responsible to fulfil his obligations as per the requirement of the Contract Agreement, Quotation documents, GoN's Procurement Act and Regulations. 20.2 The Supplier shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement: - give or propose improper inducement directly or indirectly, - distortion or misrepresentation of facts - engaging or being involved in corrupt or fraudulent practice - interference in participation of other prospective bidders. - coercion or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings, - collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price. - contacting the Purchaser with an intention to influence the Purchaser with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract 20.3 The Purchaser shall be prosecuted for offenses under prevailing criminal laws, if the supplier: - Misuses the Advance Payment or payments received from the Purchaser; - Receives payment by submitting false information or documents; - Abandons the contract before completion; - Commits a serious violation of the contract; or - Causes loss or damage to the Purchaser.
21. Blacklisting	21.1 Without prejudice to any right of the Purchaser under this Contract, the



Supplier	GoN, Public Procurement and Monitoring Office (PPMO) may blacklist Supplier for his conduct up to three years on the following grounds of seriousness of the act committed by the supplier: a. if it is proved that the supplier committed acts pursuant to the Schedule clause 20.2, b. if the supplier fails to sign an agreement pursuant to ITB Clause 24, c. if it is proved later that the supplier had committed substantial default in implementation of the contract or had not substantially fulfilled obligations under the contract or the completed work is not of a specified quality as per the contract, d. if convicted by a court of law in a criminal offence which disqualifies the supplier from participating in the contract. 21.2 A Supplier declared blacklisted and ineligible by the GON shall be ineligible to bid for a contract during the period of time determined by PPMO and credit information bureau of Nepal.
22. Social Security Fund	22.1 The Supplier shall enroll the laborers, employees, or other workmen engaged in such work in the Social Security Fund in accordance with prevailing laws; 22.2 The Supplier shall be responsible to disburse the remuneration, benefits and other payments of the laborers, employees, or workforce into the bank account of the concerned individual. 23.3 The Supplier shall be responsible for ensuring that the required work permit has been obtained in accordance with prevailing laws in respect of foreign personnel.



Section VII Special Conditions of Contract (SCC)

This SCC forms part of the Agreement

[Note: with the exception of the items for which the Purchaser's requirements have been inserted, the Bidder shall complete the following information before submitting his Sealed Quotation.]

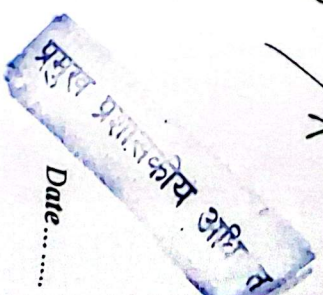
Clause	Item
GCC 1.1.1 (e)	The Purchaser is: barbardiya municipality, jaynagar, bardiya.
GCC 4.1	The Currency of of the performance Security shall be in Nepalese Rupees. The amount of the performance security shall be will be calculated during loa
GCC 9.1	The warranty period shall be 18 months.
GCC 10	The terms of payment to be made to the Supplier under the contract shall be as follows: 1. The payment shall be made: (a) through accounts division/unit of the Purchaser or
GCC 10	2. Payments shall be made in Nepalese Rupees in the following manner: On Delivery and acceptance:[Hundred (100) percent. of the Contract Price of the Goods and related services (installation and commissioning of goods (if applicable)) to the satisfaction of the Purchaser delivered shall be paid within thirty (30) days upon submission of Tax Invoice and claim supported by the acceptance certificate issued by the Purchaser or its authorized person/s. Advance payment shall be deducted and settled in this payment. TDS shall be deducted as per the prevailing rules and regulations.



Section VIII. Contract Form

1. Letter of Acceptance

[on letterhead paper of the Purchaser]



Date.....

To: *name and address of the Contractor*

Subject: *Notification of Award*

This is to notify that your Sealed Quotation dated for execution of the *name of the contract and identification number, as given in the Contract Data/SCC* for the Contract price of Nepalese Rupees *insert amount in figures and words in Nepalese Rupees*, as corrected in accordance with the Instructions to Bidders is hereby accepted in accordance with the Instruction to Bidders.

You are hereby instructed to contract this office to sign the formal contract agreement within 7 days. As per the Conditions of Contract, you are also required to submit Performance Security, as specified in SCC, consisting of a Bank Guarantee in the format included in Section VIII (Contract Forms) of the Bidding Document.

The Purchaser shall forfeit the bid security, in case you fail to furnish the Performance Security and to sign the contract within specified period.

Authorized Signature:

Name and Title of Signatory:

CC:

[Insert name and address of all other Bidders who submitted the SQ]

2. Contract Agreement

THIS AGREEMENT made the _____ day of _____ 20____ between *Barbardiya Municipality jayangar bardhya* (hereinafter called "the Purchaser") of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited Scaled Quotation for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a SQ by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Form of Agreement
 - b. The Purchaser's Notification of Award
 - c. The General Conditions of Contract;
 - d. Special Conditions of Contract
 - e. Quotation Form and the Price Schedule submitted by the Supplier;
 - f. The Schedule of Requirements;

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser

Name:

Name:

Designation:

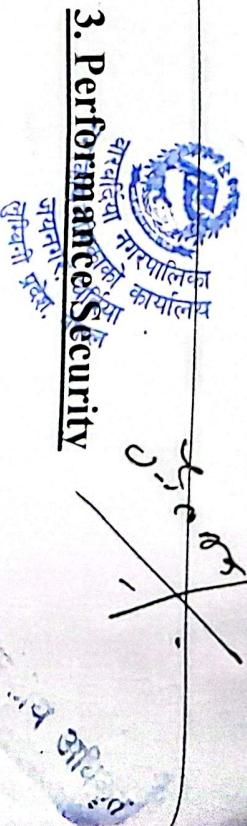
Designation:

Sign:

Sign:

Seal:

Seal:



Date :

To: *[name and address of the Purchaser]*

WHEREAS **[insert complete name of Supplier]** (hereinafter "the Supplier") has received the notification of award for the execution of **[insert identification number and name of contract]** (hereinafter "the Contract").

AND WHEREAS it has been stipulated by you in the aforementioned Contract that the Supplier shall furnish you with a security **[insert type of security]** issued by a reputable guarantor for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS the undersigned **[insert complete name of Guarantor]**, legally domiciled in **[insert complete address of Guarantor]**, (hereinafter the "Guarantor"), have agreed to give the Supplier a security:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of **[insert currency and amount of guarantee in words and figures]** and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract, without cavil or argument, any sum or sums within the limits of **[insert currency and amount of guarantee in words and figures]** as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This security is valid until the **[insert day, month, year]**.

Name: **[insert complete name of person signing the Security]**

In the capacity of: **[insert legal capacity of person signing the Security]**

Signed: **[insert signature of person whose name and capacity are shown above]**

Duly authorized to sign the security for and on behalf of: **[insert seal and complete name of Guarantor]**

Date: **[insert date of signing]**

क्र.स.	औषधी तथा सर्जिकल्स सामाग्रीहरूको नाम	Unit	Specification
1	Lignocaine	Vial 30ml	2%/w/v Injection,
2	Paracetamol Inj.	Inj 2ml amp	150 mg /m.l
3	Paracetamol Tablet	Tablet	500mg
4	Paracetamol	Syrup 60 ml Bottle	125 mg/ 5 ml, 60 Ml
5	Acetylsalicylic acid (Aspirin)	Tablet	75 Mg
6	Ibuprofen	Tablet	400 mg
7	Ibuprofen	Tablet	200 mg
8	Diclofenac	Injection	25 mg / ml
9	Diclofenac sodium	Tablet	50 mg
10	Pheniramine	Ampule	22.75mg/ml, 2ml Inj.
11	Cetirizine HCL	Tablet	10 mg
12	Cetirizine HCL	Susp	5mg / ml, 30 ml
13	Metronidazole	Infusion	500 mg / 100 ml Inj
14	Metronidazole	Tablet	400 mg
15	Metronidazole	Tablet	200 mg
16	Metronidazole	Suspension	200 mg/5ml, 60ml
17	Tinidazole	Tablet	500 mg
18	Amoxycilin	Tablet	125 DT
19	Amoxycilin	Tablet	250 DT
20	Amoxycilin	Syrup	125 mg/5ml
21	Amoxycilin	capsule	500 mg
22	Gentamycin sulphate	Injection	40 mg/ml in 2 ml
23	Ampicillin	Powder for IV/IM injection	500 mg vial
24	Ciprofloxacin	Tablet	250 mg
25	Ciprofloxacin	Tablet	500 mg
26	Ciprofloxacin	Infusion	200 mg/100 ml
27	Ciprofloxacin	E/E Drop	0.3% 5ml
28	Eye Ointment ciprofloxacin	Eye Ointment	0.3% 5gm
29	Tetracyclin	Eye Ointment	1%, 5gm
30	Ceftriaxone	Injection	1gm / vial
31	Ceftriaxone	Injection	500mg / vial
32	Sulphamethoxazole+ Trimethoprim	Tablet	480 mg
33	Doxycycline	Capsule	100 mg
34	Azithromycin	Tablet	250 mg
35	Azithromycin	Tablet	500 mg

नेपाल पालिका कार्यालय
बर्दिया जिल्लाको
सुर्खेत प्रस्ता. नेपाल

प्रमुख प्रशासकीय अधिकृत

36	Cloxacillin	Caps	500 mg
37	Cloxacillin	Syrup	250 mg / 5ml
38	Fluconazole	Cap	150 mg
39	Ferrous sulphate+Folic Acid	Tablet	60 mg+400 mcg Folic Acid
40	Compound solution of sodium lactate (RL)	Infusion, 500ml	Ringer's lactate
41	Sodium chlorides (NS)	Infusion, 500ml	Normal saline
42	Dextrose (Glucose)	Injection / solution	25 % of 100 ml solution
43	Hydrochlorothiazide	Tablet	12.5 mg
44	Calamine lotion	Lotion, 30ml	15% w/v
45	Povidine Iodine	Liquid	5% w/v, 500ml
46	Aluminium hydroxide +Mag trisilicate	Tablet	250 mg+ 250 mg
47	Ranitidine	Injection 2ml	25 mg / ml
48	Ranitidine	Tablet	150 mg
49	Atropine (as sulphate)	Injection	0.6 mg / ml
50	Hyoscine Butylbromide	Injection	20 mg / ml
51	Hyoscine Butylbromide	Tablet	10 mg
52	ORS Powder	Powder	WHO formula—sachet/ltr
53	Clove oil	Liquid	5ml
54	Metoclopropamide	tablet	10 mg
55	Metoclopropamide	Injection 2ml	5 mg /ml
56	Promethazine hydrochloride	Tablet	25 mg
57	Charcoal activated	Powder	10gm/sachet
58	Benzoic acid+salicylic acid	10 gm Tube	6% +3%w/w
59	Frusemide	Tablet	40 mg
60	Frusemide	Injection 2ml	10mg/ml
61	Dexamethasone	Injection	4 mg / ml, 2ml
62	Salbutamol	Tablet	4mg
63	Prednisolone	Tablet	5 mg
64	Prednisolone	Tablet	10 mg
65	Hydrocortisone	Powder for Injection	100 mg /vial
66	Adrenaline	Injection	1mg in 1ml
67	Silver sulphadiazine	Cream, 10 gm Tube	1%w/w Tube
68	Clotrimazole	Skin cream, 15 gm	1%w/w Tube



Handwritten signature and date: 28/11/21

प्रशासकीय अधिकारी

69	Clotrimazole	Mouth Paint	नगर कार्यपालिका जयमान-२०% w/v, 1.5 ml
70	Clotrimazole	Pessary	100 mg
71	Gentian violet	1% sol	10 ml
72	Oxymetazoline Nasal drop	Nasal drop	0.05%/10ml
73	Oxymetazoline Nasal drop	Nasal drop	0.025%/10ml
74	Folic acid	Tablet	5 mg
75	Pyridoxine	Tablet	10 mg
76	Oxytocin	Injection	5 IU, 1ml
77	Magnesium Sulphate	Injection	500mg/ml in 2ml ampoule
78	Permethrin	Lotion	1% / 60 ml
79	Atenolol	Tablet	50 mg
80	Amlodipine	Tablet	5 mg
81	Losartan	Tablet	25 mg
82	Losartan	Tablet	50 mg
83	Metformin	Tablet	500 mg
84	Phenobarbitone	Tablet	30 mg
85	Carbamazepine	Tablet	200 mg
86	Amitriptyline	Tablet	25 mg
87	Amitriptyline	Tablet	10 mg
88	Chlorpromazine	Tablet	100 mg
89	Diazepam	Tablet	5 mg
90	Diazepam	Injection	5 mg / ml, 2ml
91	Enalapril	Tablet	2.5 mg
92	Enalapril	Tablet	5 mg
93	Nitrofurantion	Tablet	100 mg
94	Glimperide	Tablet	1 mg
95	Glimperide	Tablet	2 mg
96	Risperidone	Tablet	1 mg
97	Risperidone	Tablet	2 mg
98	Fluoxetine	Tab	20 mg
99	Thiamine	Tablet	100 mg
100	Neomycin skin Ointment	Tube	5 gm Ointment
101	Vitamin B complex	Tablet	vit. B1 10mg, B2 10mg, B6 3mg, cyanocobalamin 15 mcg (Therapeutic dose)
102	Alprazolam	Tablet	0.25 mg
103	Zinc sulphate 20 mg	Dispersible Tablet	20 mg
104	Zinc sulphate 10 mg	Dispersible Tablet	10 mg
105	Cefixime	Tablet	200 mg
106	Salbutamol	Respules	Nebuliser Solution 1mg / 2ml
107	I.V Infusion Set	Pcs	Set
108	I.V Cannula Diff. Size	Pcs	20 No. 22 NO
109	Absorbent cotton	Roll	400 grm
110	Bandage 35 TPI	Than	90*180



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प्रमुख प्रशासकीय अधिकृत



2.8.2024

111	Gauze 40 TPI	Than	90*180
112	Surgical Gloves	Pair	गौज 40 TPI, 90*180
113	Examination Gloves	Pcs	नॉन स्टेरिल, साइज 7 no.
114	Phenol	Bottle	जयशंकर, 500 ml size 7 No
115	Harpic	Bottle	लुब्रिकेड, 500 ml
116	Utility Gloves	Pair	1 Litre
117	Disposable Syringe	Pcs	Rubber
118	Disposable Syringe	Pcs	3 ML
119	Disposable Syringe	Pcs	5ml
120	Disposable Syringe	Pcs	10 ml
121	Insulin Syringe 1ml	PCs	20 ml
122	Non Absorbable Suture Set	pcs	1ml
123	Chromic Catgut 2-0	pkt	Mersilk 2-0,
124	Adhesive tape	Roll	Absorbable 12 Pcs per Box
125	Surgical Blade	Pcs	90*18 metre
126	Rectified spirit	Bottle	1 lno.
127	Handiplast	Box	500 ml
128	lnj Ceftriaxone 250 gm	250 mg	100 pcs /Box
129	Sodium chlorides (NS)	Bottle	Vial
130	lnj Traneximic Acid	Vial	100 ml Infusion
131	Tetanu Toxoid (TT)	Injection	500 mg Injection
132	Vitamin k1	Injection	0.5ml / dose
133	Calcium Gluconate	Injection	1 mg / 0.5ml
134	Uro Bag	Pcs	1 gm/10ml(100mg/ml of 10ml)
135	Surgical Mask	Pcs	Urinary Bag
136	Cord Clamp	pcs	3 ply with steel rod up
137	Trihexyphenidyl	tab	Standard
138	Hand Sanitizer	Bottle	2 mg
139	Distilled Water	Ampule	100 ml
140	Calcium with Vit D3	Tab	10 ml
141	Glucose Test Strip	Strip	500 mg
142	Blood Lancet	Pcs	50 strip per box (Dr. Moreppen)
143	Urine Dipstick	strip	100 pcs /Box
144	Urine Container	Pcs	100 pcs /Box
145	Pregnancy Test Kit	Kit	10 ml
146	Emergency Contraceptive Pills	Tab	Test Kit with dropper
147	Labetalol	Tablet	Econ
148	Misoprostol	Tablet	100 mg
149	BP Set with Stethoscope	Set	200 mcg (3 Tab per Pack)
150	Digital Thermometer	Pcs	Original set with 1 yr wr (Microlife/Rossmar/Accumed/DR Moreppen)
151	Amoxicillin Paediatric Drop	Drop	Both in centigrade and Fahrenheit (Microlife)



बाराबर्दिघा नगरपालिका
नगर कार्यपालिकाको कार्यालय जयनगर, बर्दिया
लुम्बिनी प्रदेश, नेपाल



Procurement and Supply of Essential Medicine and Surgical Items

BID No: BMO/SQ/MED/01/2083-84

Bill of Quantity (BOQ)

S.No.	Medicine Items	Unit	Specification	Quantity	Rate		Amounts	Re.
					In figures	In words		
1	Lignocaine	Vial 30ml	2%w/v Injection	50				
2	Paracetamol Inj.	Inj 2ml amp	150 mg/ml	200				
3	Paracetamol Tablet	Tablet 500 mg	500mg	149200				
4	Paracetamol	Syrup 60 ml Bottle	125 mg/ 5 ml, 60 Ml	2200				
5	Acetylsalicylic acid (Asprin)	Tablet	75 Mg	8000				
6	Ibuprofen 400 mg	Tablet	400 mg	50000				
7	Ibuprofen 200 mg	Tablet	200 mg	8000				
8	Diclofenac	Injection	25 mg / ml	300				
9	Diclofenac sodium 50 mg	Tablet	50 mg	8000				
10	Pheniramine	Ampule	22.75mg/ml, 2ml Inj.	200				
11	Cetirizine HCL 10 mg	Tablet	10 mg	150000				
12	Cetirizine HCL	Susp	5mg / ml , 30 ml	200				
13	Metronidazole	Infusion	500 mg / 100 ml Inj	100				
14	Metronidazole 400 mg	Tablet	400 mg	50000				
15	Metronidazole 200 mg	Tablet	200 mg	6000				
16	Metronidazole	Suspension	200 mg/5ml, 60ml	500				
17	Trinidazole 500 mg	Tablet	500 mg	7000				
18	Amoxycilin 125 mg	Tablet	125 DT	5500				
19	Amoxycilin 250 mg	Tablet	250 DT	25000				
20	Amoxycilin	Syrup	125 mg/5ml	2500				
21	Amoxycilin 500 mg	capsule	500 mg	35000				
22	Genamycin sulphate	Injection	40 mg/ml in 2 ml	150				
23	Ampicillin	powder for IV/IM injection	500 mg vial	150				

अधिवक्ता



बारबर्दिया नगरपालिका
नगरकार्यालिकाको कार्यालय
सुम्बिनि प्रदेय, नेपाल

जनक
प्रमुख प्रशासकीय अधिकृत

Procurement and Supply of Essential Medicine and Surgical Items

BID No: BMO/SQ/MED/01/2083-84

Bill of Quantity (BOQ)

S.No.	Medicine Items	Unit	Specification	Quantity	Rate		Amounts	Re.
					In figures	In words		
24	Ciprofloxacin 250 mg	Tablet	250 mg	6000				
25	Ciprofloxacin 500mg	Tablet	500 mg	20000				
26	Ciprofloxacin	Infusion	200 mg/100 ml	100				
27	Ciprofloxacin	E/E Drop	0.3% 5ml	3000				
28	Eye Ointment ciprofloxacin	Eye Ointment	0.3% 5gm	500				
29	Tetracycline	Eye Ointment	1%, 5gm	1000				
30	Ceftriaxone 1gm	Injection	1gm / vial	100				
31	Ceftriaxone 500mg	Injection	500 mg / vial	100				
32	Sulphamethoxazole + Trimethoprim	Tablet	480 mg	3000				
33	Doxycycline 100 mg	Capsule	100 mg	12000				
34	Azithromycin 250 mg	Tablet	250 mg	8000				
35	Azithromycin 500 mg	Tablet	500 mg	15000				
36	Cloxacillin 500 mg	Caps	500 mg	6000				
37	Cloxacillin	Syrup	125mg/5ml	500				
38	Fluconazole 150 mg	Cap	150 mg	8000				
39	Ferrous sulphate+Folic Acid	Tablet	60 mg iron+400 mcg Folic Acid	200000				
40	Compound solution of sodium lactate (RL)	Infusion, 500ml	Ringer's lactate	500				
41	Sodium chlorides (NS)	Infusion, 500ml	Normal saline	200				
42	Dextrose (Glucose) 25%	Injection / solution	25 % of 100 ml solution	100				
43	Hydrochlorothiazide	Tablet 12.5 mg	12.5 mg	5000				
44	Calamine lotion	Lotion ,30ml	15% w/v	2000				
45	Povidone Iodine	Liquid	5% w/v, 500ml	200				



बारबर्दिगा नगरपालिका
नगरकार्यपालिकाको कार्यालय जयनगर, बर्दिगा
लुम्बिनी प्रदेश, नेपाल नगरकायपालिकाको कार्यालय
बर्दिगा, नेपाल

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Procurement and Supply of Essential Medicine and Surgical Items

BID No: BMO/SQ/MED/01/2083-84

Bill of Quantity (BOQ)

S.No.	Medicine Items	Unit	Specification	Quantity	Rate		Amounts	Re.
					In figures	In words		
46	Aluminium hydroxide + Mag trisilicate	Tablet	250 mg+ 250 mg	12000				
47	Ranitidine	Injection 2ml	25 mg / ml	200				
48	Ranitidine 150 mg	Tablet	150 mg	200000				
49	Atropine (as sulphate)	Injection	0.6 mg / ml	50				
50	Hyoscine Buryl bromide	Injection	20 mg / ml	300				
51	Hyoscine Buryl bromide	Tablet	10 mg	12000				
52	ORS Powder	Powder	WHO formula - sachet/ltr	10000				
53	Clove oil	Liquid	5ml	200				
54	Metoclopramide 10 mg	tablet	10 mg	2000				
55	Metoclopramide	Injection 2ml	5 mg /ml	110				
56	Promethazine hydrochloride	Tablet	25 mg	2000				
57	Charcoal activated	Powder	10gm/sachet	30				
58	Benzoic acid+sallylic acid	10 gm Tube	6% +3%w/w	2000				
59	Frusamide 40 mg	Tablet	40 mg	5000				
60	Frusamide	Injection 2ml	10mg/ml	200				
61	Dexamethasone	Injection	4 mg / ml, 2ml	100				
62	Salbutamol 4 mg	Tablet	4mg	30000				
63	Prednisolone 5 mg	Tablet	5 mg	1000				
64	Prednisolone 10 mg	Tablet	10 mg	1000				
65	Hydrocortisone	Powder for Injection	100 mg /vial	200				
66	Adrenaline	Injection	1mg in 1ml	100				
67	Silver sulphadizine	Cream, 10 gm Tube	1%w/w Tube	1500				
68	Clotrimazole	Skin cream, 15 gm	1%w/w Tube	3000				
69	Clotrimazole	Mouth Paint	1% w/v, 1.5 ml	100				
70	Clotrimazole 100 mg	Pessary	100 mg	6000				

प्रमुख प्रशासकीय अधिकृत



बारबर्दिया नगरपालिका
नगर कार्यपालिकाको कार्यालय, जयवन्मारा, बारबर्दिया
लुम्बिनी प्रदेश, नेपाल
जयवन्मारा नगरपालिका, नेपाल

Procurement and Supply of Essential Medicine and Surgical Items

BID No: BMO/SQ/MED/01/2083-84

Bill of Quantity (BOQ)

S.No.	Medicine Items	Unit	Specification	Quantity	Rate		Amounts	Re.
					In figures	In words		
71	Gentian violet 10 ml	1% sol	10 ml	1500				
72	Oxymetazoline Nasal drop	Nasal drop	0.05%/10ml	200				
73	Oxymetazoline Nasal drop	Nasal drop	0.025%/10ml	300				
74	Folic acid	Tablet	5 mg	50000				
75	Pyridoxine	Tablet	10 mg	2000				
76	Oxytocin	Injection	5 IU, 1ml	500				
77	Magnesium Sulphate	Injection	500mg/ml in 2ml ampoule	100				
78	Permethrin	Lotion	1% / 60 ml	1000				
79	Alcornoil	Tablet	50 mg	15000				
80	Amlodipine	Tablet	5 mg	200000				
81	Losartan	Tablet	25 mg	8000				
82	Losartan	Tablet	50 mg	10000				
83	Metformin	Tablet	500 mg	60000				
84	Phenobarbitone	Tablet	30 mg	2000				
85	Carbamazepine	Tablet	200 mg	2000				
86	Aminopyrine	Tablet	25 mg	10000				
87	Aminopyrine	Tablet	10 mg	10000				
88	Chlorpromazine	Tablet	100 mg	2000				
89	Diazepam	Tablet	5 mg	1000				
90	Diazepam	Injection	5 mg / ml, 2ml	50				
91	Enalapril	Tablet	2.5 mg	5000				
92	Enalapril	Tablet	5 mg	5000				
93	Nitrofurantion	Tablet	100 mg	5000				
94	Glimperide	Tablet	1 mg	6000				

प्रमुख प्रशासकीय अधिकृत

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बारबर्दिया नगरपालिका
नगर कार्यपालिकाको कार्यालय
सुर्खिनि प्रदेश, नेपाल

Procurement and Supply of Essential Medicine and Surgical Items

BID No: BMO/SQ/MED/01/2083-84

Bill of Quantity (BOQ)

S.No.	Medicine Items	Unit	Specification	Quantity	Rate		Amounts	Re.
					In figures	In words		
95	Glimperide	Tablet	2 mg	6000				
96	Risperidone	Tablet	1 mg	6000				
97	Risperidone	Tablet	2 mg	7000				
98	Fluoxetine	Tab	20 mg	5000				
99	Thiamine	Tablet	100 mg	2000				
100	Neomycin skin Ointment	Tube	5 gm Ointment	2000				
101	Vitamin B complex	Tablet	vit B1 10mg, B2 10mg, B6 3mg, Cyanocobalamin 15 mcg (Therapeutic dose)	50000				
102	Alprazolam	Tablet	0.25 mg	1000				
103	Zinc sulphate 20 mg	Dispersible Tablet	20 mg	11000				
104	Zinc sulphate 10 mg	Dispersible Tablet	10 mg	5500				
105	Cefixime	Tablet	200 mg	5000				
106	Salbutamol	Respules	Nebuliser Solution 1mg / 2ml	500				
107	L.V Infusion Set	Pcs	Set	300				
108	L.V Cannula Diff. Size	Pcs	20 No, 22 NO	300				
109	Absorbent cotton	Roll	400 gm	200				
110	Bandage 35 TPI	Than	90*180	150				
111	Gauze 40 TPI	Than	90*180	250				
112	Surgical Gloves	Pair	7 no.	1000				
113	Examination Gloves	Pcs	Large size 7 No	10000				
114	Phenol	Bottle	500 ML	100				
115	Harpic	Bottle	1 Litre	100				
116	Utility Gloves	Pair	Rubber	100				
117	Disposable Syringe	Pcs	3 ML	3000				
118	Disposable Syringe	Pcs	5ml	4000				
119	Disposable Syringe	Pcs	10 ml	200				
120	Disposable Syringe	Pcs	20 ml	100				



बारबर्दिया नगरपालिका
नगरकार्यालिकाको कार्यालय जयनगर, बाँदिया
सुम्बिनि प्रदेश, नेपाल



Procurement and Supply of Essential Medicine and Surgical Items

BID No: BMO/SQ/MED/01/2083-84

Bill of Quantity (BOQ)

S.No.	Medicine Items	Unit	Specification	Quantity	Rate		Amounts	Re.
					In figures	In words		
121	Insulin Syringe 1ml	PCs	1ml	2000				
122	Non Absorbable Suture Set	pcs	Mersilk 2-0,	150				
123	Chromic Catgut 2-0	pkt	Absorbable 12 Pcs per Box	200				
124	Adhesive tape	Roll	90*18 metre	100				
125	Surgical Blade	Pcs	11no.	1100				
126	Rectified spirit	Bottle	500 ml	100				
127	Handiplast	Box	100 pcs /Box	15				
128	Inj Ceftriaxone 250 gm	250 mg	Vial	200				
129	Sodium chlorides (NS)	Bottle	100 ml Infusion	300				
130	Inj Tranexamic Acid	Vial	500 mg Injection	100				
131	Tetanus Toxoid (TT)	Injection	0.5ml / dose	300				
132	Vitamin k1	Injection	1 mg / 0.5ml	300				
133	Calcium Gluconate	Injection	1gm/10ml(100mg/ml of 10ml)	100				
134	Uro Bag	Pcs	Urinary Bag	50				
135	Surgical Mask	Pcs	3 ply with steel rod up	3000				
136	Cord Clamp	pcs	Standard	500				
137	Trichocyphenidyl	tab	2 mg	2000				
138	Hand Sanitizer	Bottle	100 ml	50				
139	Distilled Water	Ampule	10 ml	200				
140	Calcium with Vit D3 Tab		500 mg	140000				
141	Glucose Test Strip	Strip	50 strip per box (	6500				
142	Blood Lancet	Pcs	100 pcs /Box	6500				
143	Urine Dipstick	strip	100 pcs /Box	6500				
144	Urine Container	Pcs	10 ml	6500				
145	Pregnancy Test Kit	Kit	Test Kit with dropp	800				
146	Emergency Contraceptive Pills	Tab	Econ	500				

प्रमुख प्रशासकीय अधिकारी



बारवर्दिया नगरपालिका
नगरकार्यपालिकाको कार्यालय जयनगर, बुद्धिनि प्रवेश, नेपाल

नगरपालिकाको कार्यालय
बुद्धिनि प्रवेश, नेपाल

Procurement and Supply of Essential Medicine and Surgical Items

BID No: BMO/SQ/MED/01/2083-84

Bill of Quantity (BOQ)

S.No.	Medicine Items	Unit	Specification	Quantity	Rate		Amounts	Re.
					In figures	in words		
147	Labetalol	Tablet	100 mg	400				
148	Misoprostol	Tablet	200 mcg (3 Tab F	1000				
149	BP Set with Sphygmoscope	Set	Original set with 1 yr wt (Microlife/Rossma x/Accumed/DR	15				
150	Digital Thermometer	Pes	Both in centigrade and Fahrenheit	50				
151	Amoxicillin Paediatric Drop	Drop	125 mg/ml syrup	150				
Sub-Total								
Vat@13%								
Grand Total								

प्रशस्तिकीय अधिकृत